DRAFT ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

Title: (Research Fellowship; 1 vacancy)

Reference: CIEC-BIL-12-2026-EMIC-STEAM

A call for applications is now open for the attribution of 1 research fellowship within the scope of the I&D project EMIC-STEAM, Ecological Making in Intercultural Cooperation Through Steam, ID 36316, financed by European Comission through Programa-Quadro Erasmus+, under the following conditions:

Scientific Area: Graphic Design, Communication or related areas

Recipient category: Bachelor's degree in Graphic Design, Communication or related areas

Identify the type(s) of scholarship to be awarded:

a) **Degree courses:** [Research grants (BI) are intended for I&D activities by students enrolled in an integrated master's degree or a master's degree].
b) **Non-conferring degrees courses:** [They may also be intended for I&D activities by graduates enrolled in non-academic degree courses].

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enroll in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrollment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by a Higher Education Institution, indicating, respectively, the academic year or its duration (star and term).

Applicants' eligibility: Candidates who meet the conditions set out in Article 8 of the University of Minho's Scientific Research Grant Regulations are eligible.

Nationals or citizens of other European Union member states, third-country nationals, stateless persons, and citizens with political refugee status are eligible to apply for this competition.

Candidate eligibility requirements:

a) Mandatory requirements:

Degree in Graphic Design, Communication or related areas
Proficiency in Portuguese
Excellent command of written and oral English

[in the case of research grants for bachelors or masters enrolled in non-degree courses] not to benefit from a non-degree research grant for an accumulated period of 2 consecutive or interpolated years].

b) Preferred factors:

a) Experience in visual communication
b) Good writing skills for promotional texts
c) Experience in managing social media and websites
d) Competences in audiovisual and multimedia
e) Relevant socio-emotional skills for working in a team
f) Autonomy and flexibility

Application Eligibility Requirements

Under penalty of exclusion from the Call for Applications, it is mandatory to attach the following documents to the application:

- **The candidate's curriculum vitae;**
- **Portfolio;**
- **Certificates confirming the academic degrees obtained** or, where applicable, the candidate's declaration of honour confirming that the required degrees had been completed by the application deadline (not applicable to research initiation scholarships);
- For degrees obtained abroad, proof of recognition of the academic degrees and official conversion of the respective final grade into the Portuguese grading scale must be provided or, alternatively, a declaration of honour from the candidate (not applicable to research initiation scholarships).

Workplan and objectives to be achieved:

. Autonomous management of the research project's dissemination activities (social media, website).
. Autonomous management of the project website
. Participation in the project's international meetings
. Participation in the implementation of the activities planned in the schools as part of the project.
. Supporting the project researchers in the various project tasks.

Applicable legislation and regulations: Research Grant Holder Statute (EBI), approved by Law nº. 40/2004 of August 18, in its current wording, and the University of Minho Scientific Research Grant Regulations (hereinafter referred to as the Regulations (RBIC)), approved by Order nº. 4998/2025, published in the Official Gazette, 2nd series, nº. 81, of April 28, rectified and republished through Rectification Statement nº. 634/2025/2, published in the Official Gazette, 2nd series, nº. 132, of July 11.

Host/Contracting institution and scientific supervision: The workplan will be carried out at the Research Centre on Child Studies, University of Minho, under the scientific supervision of the Doctor Cristina Maria dos Santos Moreira da Silva Sylla.

Fellowship duration: The grant will have a provisional starting date on November the 5th 2026 until the end of the project on 30th September 2027. Non-renewable.

Amount of the research grant: The amount of the grant corresponds to 1 090,98€/month, according to the table of values of the Research scholarship of the University of Minho, updated annually, as decided by the Management Board.

Payment is made on the 23rd of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contratualization process.

Other components of the research grant: Define other scholarship components, as provided for in Article 21º of the University of Minho's Scientific Research Scholarship Regulations.

Other benefits: Reimbursement of Voluntary Social Insurance, if the candidate chooses to receive it, corresponding to the 1st level of discounts (for research grants with a total duration 6 months or higher) and personal accident insurance.

Exclusivity regime: The grantee will perform the activities under exclusivity, as foreseen in article 5º of the Research Fellow Statutes and applicable regulations.

Selection panel:

The first effective member will substitute the President of the selection panel in case of impediment, being nominate the first substitute member in the place of the first effective member.

President:

Doctor Cristina Maria Santos Moreira Silva Sylla, Principal Researcher, Research Centre on Child Studies, Institute of Education, University of Minho.

Effective members:

Doctor Eva Maria Lopes Fernandes, Junior Researcher at the Research Centre on Child Studies, Institute of Education, University of Minho.

Doctor Orlanda Maria Lopes Tavares, Auxiliary Researcher, Research Centre on Child Studies, Institute of Education, University of Minho.

Substitute members:

Doctor Diana Alexandra Ribeiro Pereira, Auxiliary Professor, Department of Social and Human Sciences in Education, Institute of Education, University of Minho.

Doctor Sandra Palhares, Auxiliary Professor, Department of Literacy, Methodologies and Supervision, Institute of Education, University of Minho.

Criteria and procedures for applications assessment and selection: The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 1 to 100 values:

A. Applicant Merit - AM (100%):

a) Portfolio), with a weighting of 40%;
b) Academic path (considering the classifications of academic degrees), with a weighting of 30%;
c) Personal curriculum (considering professional and scientific background), with a weighting of 20%
d) Motivation letter, with a weighting of 10%.

The final classification of the applicant's merit with the achieved through the following formula:

$$MC=(a*0,4) + (b*0,3) + (c*0,2) + (d*0,1)$$

The candidates classified in the first 3 positions, who obtain a minimum mark of 70 in the MC, will be admitted to an Interview, where the Jury will assess the following sub-criteria:

B. Interview - INT:
B.1: Interpersonal skills (30%)
B.2: Demonstrated knowledge in the field of the project (20%)
B.3: Motivation (25%)
B.4: Language skills (25%)

The classification of the **Interview (INT)** will be obtained by applying the following formula:

$$INT=(B1*0,3) +(B2*0,2) +(B3*0,25) + (B4*0,25)$$

The final classification (CF) of the Merit of the Candidate (MC) and Interview (INT) will be obtained by applying the following formula:

$$CF=(MC*0,6) +(INT*0,4)$$

In the event of parity, the decision will be taken by the chairman of the jury.

Application deadline and submission: The call for applications is open from 7th till 21st September 2026.

Applications must be submitted by email to (ciec@ie.uminho.pt; cristina.sylla@ie.uminho.pt), indicating the reference number of the competition in the subject line. Only applications submitted within the established deadline and accompanied by the following documents will be accepted:

- **The candidate's curriculum vitae;**
- **Portfolio;**
- **Certificates confirming the academic degrees obtained** or, where applicable, the candidate's declaration of honour confirming that the required degrees had been completed by the application deadline (not applicable to research initiation scholarships);
- For degrees obtained abroad, proof of recognition of the academic degrees and official conversion of the respective final grade into the Portuguese grading scale must be provided or, alternatively, a declaration of honour from the candidate (not applicable to research initiation scholarships).

Form of publication/notification of results: The results of the evaluation are published in a single list (in alphabetical order), posted in a visible and public place in the host unit, as well as by email to all candidates, attaching, for this purpose, the minutes of the jury's deliberations, within a maximum period of 60 working days from the deadline for submission of applications.

Candidates are informed, at a preliminary hearing, in accordance with Articles 121 and 122 of the Administrative Procedure Code, of the likely outcome of the final decision, and may comment within 10 working days of this notification.

(The waiver of the hearing for interested parties must be justified in accordance with Article 124 of the CPA)

An appeal may be lodged against the final decision within 15 working days, or an appeal may be lodged with the highest executive body of the funding entity within 30 days, both after the respective notification (Article 12(n°6) of the FCT Research Grant Regulations).

Within 10 working days of notification of the grant award, the applicant must declare their acceptance in writing. In case of non-acceptance, the next highest ranked applicant will be notified immediately.

Constitution of a selection reserve list: The applicants ranked in the next positions on the ordered list will be included in a selection reserve list, which can be used until the end of the project.

Fellowship contractualization: The scholarship is awarded through the signing of a contract between the University of Minho and the scholarship recipient, in accordance with the draft contract in Annex II of the University of Minho Regulations (RBIC).

The contract can only be signed after receipt of all the documentation required for the type of scholarship, which must occur within a maximum period of 6 months, including proof of academic degrees or diplomas, as well as enrollment in non-degree study cycles or courses, as applicable.

Once all the documentation has been received, the contracting entity has 60 working days to sign the scholarship contract, in accordance with n°3 of the Article 14° the University of Minho Regulations (RBIC).

Term and cancellation of fellowship contracts: Without prejudice to the other grounds laid down in the University of Minho's Scientific Research Scholarship Regulation and in the Research Fellow Statute, the scholarship will cease on completion of the contracted work plan, as well as on expiry of the period for which it was granted or renewed.

The **final report** must be submitted to the scientific advisor, in accordance with the defined objectives and evaluation criteria, no later than 60 working days after the end of the scholarship and must be drawn up in accordance with Annex I of the Regulations of the University of Minho.

Non-discrimination and equal access policy: Universidade do Minho actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty due, namely, to ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership.

Declaration of Honor

Academic qualifications

I, (full name), candidate for the vacancy for the award of a (type of scholarship), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. notice), declare on my honor that I have completed the academic degree of (academic degree), qualifying for the type of scholarship in the competition, namely the course (designation), by the (University conferring the degree), on the date XX/XX/XXXX, with a final average of XXXXX values on the YY scale.

As it is not possible for me to present proof of qualifications until the end of the competition, I declare that I undertake to present the aforementioned certificate at the conclusion of the scholarship contract, in the event that I am selected for the vacancy in the competition.

As this is true, I hereby date and sign this declaration.

(Place), (date).

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(full name)

NOTE: The declaration may only attest to facts that occurred prior to the application.

In the event of a discrepancy between the information contained in the declaration and the documentation submitted for the purpose of contracting the scholarship, only the information contained in the latter will be taken into account.

Declaration of Honor

I, (full name), bearer of identification document number (XXXX), candidate for a research grant (type of grant), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. call for proposals), declare on my honor that (I have not received any research grants to date / I have received the following research grants) under the Research Grant Holder Statute.

University	Financing Entity	Project	Type of Grant	Duration	Start	Term

As this is true, I hereby date and sign this declaration.

(Place), (date).

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(full name)